

DUNSMUIR RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA THURSDAY – JANUARY 8, 2026 – 6PM DUNSMUIR COMMUNITY BUILDING

1. CALL TO ORDER

2. ROLL CALL

3. AGENDA APPROVAL

4. CORRESPONDENCE – Letter of Resignation Boardmember Ellen McArron

5. ELECTION OF 2026 BOARD OFFICERS – Nominations will be taken for the election of 2026 Board Officers – Chairperson, Vice-Chairperson, Board Clerk – Action item

6. AUDIENCE NOT ON AGENDA (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

7. CONSENT AGENDA –

- Minutes – November 13, 2025 – Regular Meeting / December meeting cancelled
- November payrolls #1 & 2 – net wages & taxes - \$4,066.03
- December payrolls #1 & 2 – net wages & taxes - \$4,570.23
- December – Vendor Disbursements - \$21,630.04
- January – Vendor Disbursements – total presented at meeting

8. NEW BUSINESS –

Audit Engagement Letter / Charles W. Pillon, CPA – The District has received a Letter of Engagement for audit services to be conducted by Charles W. Pillon, CPA. Services to be provided for a three-year audit cycle – financial reporting for FY2425-FY2627. The Board is requested to accept the Letter of Engagement for audit services. Action item

Pool Staff Recruitment Plan & Timetable – District Administrator Rodriguez will be providing information concerning Pool staff recruitment and other planning considerations for the 2026 season. Discussion & possible action.

9. REPORTS

Maintenance Update /City Assistance

- City Park & Ballfield / Seasonal Update
- Community Pool / Seasonal Update

Recreation

- Terra Firma Exercise Class / Winter Session
- Facility Use / Reservation Status

Administrative –

- Prop. 68 Per Capita Project – Update
- Boardmember Vacancy / City Appointment Process
- Follow-Up from Meetings with the City and DHS to Discuss Maintenance and Upkeep of Dunsmuir Ballfield

Financial

- FY2526 – 2nd Quarter P&L Review

10. BOARD / STAFF COMMENTS

11. ADJOURN