

DUNSMUIR RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA THURSDAY – APRIL 11, 2024 – 6PM DUNSMUIR COMMUNITY BUILDING

1. CALL TO ORDER

2. ROLL CALL

3. AGENDA APPROVAL

4. CORRESPONDENCE

5. AUDIENCE NOT ON AGENDA

(Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)

6. CONSENT AGENDA –

- Minutes – March 14, 2024 regular meeting
- March payroll #2 – net wages & taxes - \$3260.10
- April payroll #1 – net wages - \$55.41
- April Vendor Disbursements – \$7468.04
- Budget Transfer (dated 3/14/24) – Transfer \$1070 from Contingencies to budget category Workers' Compensation for final FY2324 premium

7. NEW BUSINESS –

District Operations / Pending Transitional Services Agreements with City -

The District has received guidance and recommendations from Assistant County Counsel to address the status of District operations; the existing City lease; and pending transitional services agreements currently under development by the City. The proposed draft services agreements to define roles and responsibilities of both agencies as it applies to maintenance of parks and recreation facilities, facility management, and continued recreation programming are slated for review and discussion at a joint meeting between the City and District, tentatively scheduled for April 25, 2024. Discussion, recommendations, and possible action.

District Audit-FY2223 / CPA Communication to Governance Board – The District has received the annual communication letter from CPA Charles W. Pillon to outline services to be provided during the audit of the District's FY2223 financial statements. Information only

8. REPORTS

Facilities Update / City Maintenance Assistance

- City Park / Ballfield
- Community Center
- Pool

Recreation

- Lifeguard Recruitment / Filing Period thru April 15 / Status

Administrative –

- Board Terms Expiring 6/30/24 / City Appointments - Filing Notice
- City Park Restroom Repairs-Schedule / Projected Completion
- Prop 68-Per Capita Project – Pool Repairs / Status

9. Financial

- Quarterly P&L budget review – FY2324 budget status @3/31/24
- Preliminary budget planning / Budget Committee meeting (tbd)

10. BOARD / STAFF COMMENTS

11. ADJOURN